

MOTOR VEHICLE PARKING & TRAFFIC REGULATIONS



THE UNIVERSITY OF ARIZONA
Parking & Transportation
Services

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Introduction

Parking at the University of Arizona campus is limited and in great demand. The university makes every effort to provide adequate parking. However, limited space, increasing enrollment and new facility construction often make parking a challenge for both students and employees of the university. Parking rules are promulgated to ensure an orderly campus environment and a fair allocation, and use of, available parking space. The rules are not punitive. Parking rules are intended as regulatory. They should be interpreted fairly. These rules should ensure parking is orderly, fair and convenient to all within the limits of the available space and facilities.

I. General Information

The University of Arizona Parking and Traffic Regulations are enforced year-round. This includes the summer. Additionally, regulations are enforced at times when classes are not in session. Permit requirements are waived on official University holidays. Winter Recess and Spring Break are not considered University holidays. A valid parking permit or pass is required to park on The University of Arizona campus during restricted hours. Signs located at the entrance to campus parking areas indicate the type of permit required, the hours of control and special regulations. In paved parking lots, motor vehicles shall park only in marked parking spaces. Two white lines mark parking spaces for vehicles and motorcycles. In gravel or dirt parking areas, vehicles shall be parked perpendicular to the concrete wheel stop or bumper block.

The responsibility of finding a legal parking space rests with the vehicle operator. A parking permit does not guarantee a parking space. However, it does grant the privilege to park in one space in the designated area when parking is available. Inability to find a space does not constitute a license to violate these regulations. If a permit holder cannot find a parking space, he/she should contact the dispatch office at Parking and Transportation Services (621-1108) for guidance. Use of emergency flashers does not excuse illegal parking or otherwise relieve the operator from compliance with these regulations.

Parking on central campus surface lots is generally restricted to permit holders between the hours of 7:00 A.M. and 5:00 P.M., Monday through Friday. Parking in parking garages is limited to the hours of 7:00 A.M. and midnight, unless otherwise posted. Garages are also restricted to permit parking only Monday through Friday from 2:00 A.M. to 5:00 A.M. Parking rules and regulations pertaining to surface lots and parking garages are strictly enforced year-round.

Restricted and prohibited parking areas are controlled 24 hours a day, unless otherwise indicated by signage. These areas include, but are not limited to,

disabled spaces, loading zones, no-parking areas and fire lanes. Disabled parking spaces are controlled for disabled permits 24 hours a day, 7 days a week. A University of Arizona disabled parking permit is also required in these spaces during the times the parking area is controlled for regular parking permits.

The University of Arizona assumes no responsibility or liability for the care or protection of any vehicle or its contents while it is parked on University property. The University also assumes no responsibility or liability for the care or protection of any vehicle or its contents during its removal or subsequent storage resulting from violations of these regulations.

For the purposes of these regulations, any person doing business with the University or working within the University area (but not subject to the Board of Regents Conditions of Service or the University Classified Staff System) may be treated as affiliated with the University for parking purposes.

Unless otherwise posted, the speed limit in campus parking structures and lots is 15 MPH. Parking or operating vehicles on campus is conclusive evidence of willingness to abide by these regulations.

II. Authority

Arizona Revised Statute 15-1627, as amended, grants the University the authority to adopt these Motor Vehicle Parking and Traffic Regulations for the control of vehicles on the campus of The University of Arizona.

The Parking and Transportation Committee is responsible for reviewing and recommending parking and transportation policies and regulations. The administration of these policies and regulations is delegated to the Director of Parking and Transportation Services.

All violations occurring on campus streets may be subject to moving traffic violation citations issued by the University Police Department under Title 28 of Arizona Revised Statutes.

If any portion of these regulations is declared unlawful or unconstitutional, the remaining portions shall remain in full force and effect.

III. Hours of Control

The hours of control for enforcement of parking areas on campus will vary with the type of area and its designated use. Signs at the lot entrance shall be considered accurate if there is a conflict with these regulations.

- A. **Surface Parking Lots**: Surface parking lots are generally restricted to permit parking only from 7:00 A.M. until 5:00 P.M., Monday through Friday. The lots near residence halls may be controlled later into the evening. Lots and specific spaces within these parking lots are controlled by the hours posted on the sign at the lot entrance or space.
- B. **Parking Garages**: Parking in parking garages is restricted to vehicles with parking permits and pay parking only from 7:00 A.M. until midnight, Monday through Friday. **All parking garages are restricted to permit holders only from 2:00 A.M. to 5:00 A.M., Monday – Friday. Vehicles without a permit must be removed from parking garages during these hours.**
- C. **Metered Spaces**: In general, parking meter regulations are enforced from 7:00 A.M. to 5:00 P.M., Monday through Friday except that meters near residence halls may be controlled later into the evening. All vehicles parking at a meter must pay during these hours. Displaying a University parking permit does not exempt payment of a parking meter. Signage on individual meters will state the times of enforcement. Parking meters that are reserved for disabled parking are restricted to vehicles displaying a disabled plate or placard 24 hours a day, 7 days a week. However, the meter must only be paid during hours of enforcement. Meters that are covered or bagged indicate a special restriction. This restriction supersedes hours of enforcement. Vehicles are prohibited from parking at meters that are inoperable, malfunctioning, covered, bagged or out of order.
- D. **Restricted Spaces**: The following are examples of restricted spaces. They are restricted for the designated purpose and require permits or have defined time limits. Most restricted spaces are enforced 24 hours a day, 7 days a week. However, specific hours of control are posted on each sign.
1. Disabled
 2. Load/Unload
 3. Service
 4. Carpool
 5. Hertz on Demand Car Share
- E. **Special Events**: Parking and Transportation Services has the authority to reserve parking lots and structures in part or whole for the purpose of allowing parking for special events. There may be special event fees charged to use these lots or they may be reserved for special event permits or ticket holders. These parking areas will generally be those closest to the location of the event.

- F. **Maintenance, Emergency, Special Needs:** The University reserves the right to close any campus parking area at any time if it is deemed necessary for maintenance, safety or to meet other special needs. Emergency personnel and emergency maintenance personnel performing duties may deviate from these regulations as required to conduct emergency activities prescribed by, or necessary to, the University. Personnel performing routine or scheduled maintenance must obtain prior approval from the Director of Parking and Transportation Services or designee prior to deviating from these regulations.

IV. Enforcement

- A. **Knowledge of Rules:** It is the responsibility of all individuals who bring a vehicle to campus to read and fully understand these regulations. This is without respect to whether or not the individual possesses a parking permit. Lack of knowledge of these regulations does not excuse violations and will not relieve the violator of responsibility for citations.
- B. **Signage:** Vehicles must be parked **ONLY** where spaces have been designated and within a parking space. There may be conflicts among these regulations or map designations and on-site signs that specify parking instructions. In those instances, the on-site signs always take precedent. Where there are multiple restricted spaces together, these may be depicted by signs at the beginning and end of the restricted area. Drivers should be alert to both temporary and permanent signage displaying parking instructions, including meter bags or covers.
- C. **Legal Parking Space:** A legal parking space is designated by two white stall lines in paved areas, by concrete bumper blocks or wheel stops in unpaved lots (vehicles must be parked perpendicular to concrete bumper block or wheel stop), or by signs for parallel parking.
- D. **Responsibility for Citations:**
1. Permit holders shall be held responsible for citations that are issued to any vehicle displaying or registered to their permit without regard to who is operating the vehicle displaying the permit.
 2. The registered owner or primary driver of any vehicle brought to the campus is responsible for any citations issued to the vehicle. It is the responsibility of the registered owner to notify Parking and Transportation Services immediately if the vehicle is stolen or if it is sold to another party.

3. When it is determined that a University of Arizona employee or student has the same address or last name as the registered owner of a vehicle with outstanding citations, a review will be performed to determine who is the responsible party. Based upon the information obtained from the University of Arizona and the State Department of Motor Vehicles, the University of Arizona affiliated employee or student may be held responsible for those citations, rather than the registered owner.
 4. Drivers of State/Federal vehicles are responsible for knowing and abiding by all federal, state, local and University motor vehicle and traffic regulations. Drivers of state/federal vehicles will be held individually responsible for parking citations. Departments leasing or owning vehicles may also be held responsible if the individual driver responsible for a particular citation cannot be determined.
 5. Citations received while conducting official business of a person's department are the responsibility of the operator of the vehicle.
- E. **Motorcycle and Moped Parking:** Motorcycles, mopeds and motor driven cycles must park **only** in areas designated for motorcycles, with the exception of metered parking spaces or areas pre-approved by the Director of PTS. Where motorcycle spaces are individually marked, only one motorcycle is permitted per space. If a meter expires and there is more than one motorcycle parked in the space, all shall be cited. Motorcycles are prohibited from parking or operating in bicycle parking areas or in garages at all times, except for the dedicated motorcycle parking area located on the south side of the Main Gate garage and west side of the Park Street garage. Vehicles are prohibited from parking in motorcycle parking spaces at all times.
- F. **Impoundment of Vehicles:** When any vehicle is determined to be in violation of University Parking and Traffic Regulations, it is subject to citation, impoundment or immobilization, or any combination, at the owner's expense. In addition, vehicles may be impounded or immobilized on the basis of unpaid/past due citations. Motor vehicles will be released to the registered owner or their duly authorized agent only after all of the following conditions are met.
1. All outstanding citations and impoundment fees are paid
 2. A picture I.D. is presented
 3. Parking permit is relinquished if requested by a Parking and Transportation Services official

During non-business hours, Parking and Transportation Services will release vehicles only after all outstanding citations and a non-refundable administrative fee are paid.

G. Liability: The University of Arizona assumes no responsibility for the care and protection of any vehicle or its content(s) any time the vehicle is on University-owned or leased property, or when the vehicle is impounded or immobilized.

V. Registration

A. General Requirements

University employees, students, and affiliated individuals currently holding permits may register for the upcoming permit year starting in March. All vehicles parking in campus lots require a parking permit and are subject to University parking regulations. Visitor parking areas are available at meters and in all parking garages.

1. Issuance of Permits: Annual permits, RFIDs and gate cards will be issued only after the below conditions are met.
 - Verification of University of Arizona employment, student enrollment or affiliation
 - Signature on a statement indicating that vehicles will be in compliance with Arizona emissions
 - Payment of any outstanding citations
 - Payment of permit fee
2. Applying for Parking Permits: University students, employees and affiliated individuals holding an annual parking permit in March are given priority consideration in reserving a permit for the following school year. All other employees, students, and new faculty/staff must register for permits on a first-come, first-served basis. This process begins in April. Registration is necessary to reserve a parking permit for the upcoming academic year.
3. Consent to Withhold Fines: By applying for or holding a University parking permit or by using a University parking space, an individual consents to the withholding of fees and fines from any sums owed the permit holder by the University, the Arizona Board of Regents or the State.
4. Imputed Knowledge of Regulations: Anyone bringing a vehicle to campus is responsible for obtaining, reading and complying with the current University of Arizona Motor Vehicle Parking and Traffic Regulations.

5. Change in Residence, Vehicle, or License Plates: Parking and Transportation Services must be notified of any changes in address, ownership or license plate information on vehicles registered with the University. Failure to do so may result in responsibility for subsequent citations and/or impoundment of vehicle. Further, it may result in the loss of parking privileges or loss of registration for future parking permits.
6. Term of Permit/Transfer of Permit: Permits are valid until the expiration date indicated on the permit. Radio Frequency Identification (RFID) tags are used from year to year. Upon payment, validation stickers will be sent to extend the expiration for an additional year. **Permits are permanently assigned to the purchaser and may not be transferred to another person.** Liability for fines incurred are the responsibility of the permit holder.
7. Replacement Permits:

Permit holders are responsible for the security of their permits, RFIDs and gate cards.

Vehicles should be locked at all times and windows rolled up all the way. Convertible and soft-top vehicle owners may request a sticker that affixes to the windshield or may have their permit encased in Plexiglas (for a fee) by Parking and Transportation Services. The encased permit can be affixed to the steering wheel with a small lock and chain.

- a. Lost/Stolen Permit/RFID: Lost or stolen permits are NOT replaced by Parking and Transportation Services free of charge. If the permit is stolen, a police report must be filed with the law enforcement agency in the jurisdiction of the theft. The police report case number must be attached to the Parking and Transportation Services Lost/Stolen Form. **If the permit holder subsequently recovers the permit, it must be returned to Parking and Transportation Services immediately.** Failure to inform Customer Relations that the permit has been recovered or subsequent use of a reported stolen permit will result in immediate impoundment of the vehicle displaying the permit. If the permit is recovered by the owner and used, the permit holder may be held responsible for all resulting citations and fines. **Permits and RFID units that are lost in the mail must be reported as such within 30 days of mailing.**
- b. Sold or Traded Vehicles: The permit holder has responsibility for removing permits prior to selling or trading a vehicle. Identifiable

remnants of the original permit must be presented to Parking and Transportation Services in order to receive a replacement permit (there is a nominal service fee). Persons failing to comply with this requirement must file a Lost/Stolen Permit Report form with the Parking and Transportation Services Customer Relations section and may purchase a replacement permit for \$30.

8. False registration: **Only the University of Arizona Parking and Transportation Services Department is authorized to sell parking permits.** No person shall obtain, attempt to obtain or use an altered, stolen, lost, or counterfeit parking permit or a permit issued upon false information. Giving a false name, address, ID number, or other false information shall constitute false registration. Violation of this provision may result in fines, impoundment, suspension or revocation of campus parking privileges. In addition, a referral to the Dean of Student's office or appropriate Dean, Director or Department Head may be made.
9. Revocation of Parking Privileges: Parking permits are the property of the University and may be recalled and parking privileges revoked by the Director of Parking and Transportation Services (or designee) when any of the following occur.
 - a. The circumstances under which the permit or gate card was issued change or no longer exist.
 - b. A permit or gate card is used by an unauthorized person or in an unauthorized manner.
 - c. A parking permit application is falsified.
 - d. A counterfeit, altered, lost/stolen permit or gate card is used.
 - e. A driver disregards verbal notice from a Parking and Transportation Services employee not to park in or drive through designated areas.
 - f. A check or draft is returned as uncollectable.
 - g. The permit fee is unpaid.
 - h. When the owner's association with the University is terminated.
 - i. Issuance of six or more citations within the current Permit year to any vehicle registered to a University of Arizona permit holder.
 - j. Upon repeated violation of traffic regulations within campus parking structures.

When parking privileges are revoked, no prorated refund will be made.

B. **Permits**

1. The University will issue permits for designated areas of the campus.

Individuals may purchase only one automobile permit. Any vehicle parked in lots designated for permit parking must clearly display a current University parking permit for that area at all times. Vehicles using RFID permits to access parking garages must display the RFID at all times while parked. Possession of a permit does not guarantee a specific space (except Reserved). It grants the right to park where space is available in the assigned permit area.

2. Parking permits must be removed from vehicles under the following conditions.
 - a. When the owner's association with the University is terminated.
 - b. Termination of the period for which the permit is issued.
 - c. Change of vehicle ownership.

3. Display:
 - a. Hangtag permits: Are designed to hang from the rearview mirror. When this is not practical, the permit may be displayed face up on the vehicle dash, driver's side, or taped in the lower left corner (driver's side) of the front windshield. It is the responsibility of the operator of the vehicle to make sure the permit number, type and expiration date are in full view and not obscured by sunshades or any window treatments.
 - b. RFID tags: Are designed to adhere to the interior lower left hand corner (driver's side) of the front windshield. The tag must be affixed in such a manner that the permit number is in full view and not obscured by any window coverings or treatments.
 - c. Stickers: Are to be affixed to the interior lower left hand corner (driver's side) of the front windshield. The permit must be affixed in such a manner that the permit number is in full view and not obscured by any window coverings or treatments. Stickers placed face down on the dashboard are not validly displayed.
 - d. Motorcycles and mopeds: The permit must be affixed on or near the rear fender by the license plate or on the right front fork of the motorcycle/moped. The permit number must be in full view at all times.
 - e. Parking and Transportation Services reserves the right to make adjustments to this policy and may allow a vehicle alternate methods of displaying parking permits due to special circumstances. Pre-

approval by the Director of PTS is required for all exceptions.

4. Parking Permit Types:

a. Surface Lot Permits:

Parking permits for surface lots (ex: Zone 1, South of 6th Street, Lot Specific, Off Campus) allow the permit holder to park only in the lots designated on the permit during hours of enforcement. These permits do not guarantee a parking space will be available, but only the right to park within the lot provided the permit is displayed on the vehicle and there is a legal space available.

b. Garage Permits: Radio Frequency Identification Tags (RFID)

These permits allow the holder to park only in the garage that the permit is designated for during the hours of enforcement. These permits do not allow parking access to surface lots on campus. This is a multi-year permit and should not be discarded. Upon renewal, a permit validation sticker is issued to be affixed in place of the existing sticker on the RFID. RFID tags must be returned upon termination of association with the University and/or non-renewal of garage permit. Failure to return the RFID will result in a fee assessed to the permit holder.

c. Service Permits:

These permits allow users the ability to park in Service Vehicle spaces while conducting official University business. This permit may not be used by an employee, student, or vendor as a personal parking permit or as a Special Event permit. Service Permits do not allow access to parking in regular permit spaces or at parking meters. Purchase of these permits is restricted to off-campus vendors and University Departments.

d. Retiree Permits:

Retiree Permits entitle a benefits eligible retired employee to park in Zone 1 and South of 6th Street lots at no charge. Retirees holding state disabled license plates or disabled placards may also park in disabled spaces throughout campus. Disabled retirees must display their state disabled placard ***and*** the retiree permit when parking in a campus disabled space. Disabled retirees may also park free in the Park Avenue, Tyndall Avenue, and Highland Avenue garages on a

space-available basis.

Retiree parking privileges are for the benefit of the retiree only. Others attempting to park on campus using a retiree permit are subject to citation and impoundment. Retirees who have returned to work at .50 FTE or greater must return the Retiree permit to PTS and are eligible to purchase a regular permit to park on campus property. Retiree permits that become too faded or otherwise unreadable must be replaced. Retiree permits require an expiration date on the permit.

e. Disabled Permits:

Disabled parking spaces are well marked and are located in lots and garages across campus, including disabled meter spaces (Disabled meter spaces require payment). These spaces are controlled 24 hours per day, every day of the year for individuals who have a disability that impairs mobility. Only a plate, placard or permit holder, or someone transporting the permit holders, may use the disabled parking plate/permit/placard when parking.

Employees and Students:

In addition to possessing a state issued disabled plate/permit/placard (proof in your name required), employees and students must also purchase a University of Arizona disabled parking permit to use University disabled parking spaces during normal business hours (7:00 A.M. to 5:00 P.M., Monday – Friday), unless otherwise posted. During these hours, the disabled parking permit must be displayed. Disabled meter spaces require payment during these hours. After hours and on weekends, only a state disabled plate, permit or placard is required. There are two levels of service available to disabled permit holders.

Level 1 – allows parking in all surface lots throughout campus.

Level 2 – allows parking in all surface lots and parking garages throughout campus.

Temporary Disabled Permits:

Individuals with state issued temporary disabled placards or permits will be issued a temporary University disabled permit for the term of the placard/permit (up to six months). Persons already holding a valid University of Arizona parking permit may apply for a temporary disabled permit at no additional charge. For individuals who do not

possess a University parking permit, there is a daily charge for a temporary disabled permit. Disabled permits for longer than 6 months require a state issued placard which should be brought to the PTS office.

Application for Temporary Disabled Permits:

The required application and form, completed by an authorized physician (employee or student) or by the Campus Health Center (student) must be submitted to Parking and Transportation Services prior to being issued a temporary disabled permit. For information regarding the application and forms, please visit our website at <http://parking.arizona.edu> or contact Parking and Transportation Customer Relations at 520-626-PARK (7275).

Citations and Fines:

Using a disabled parking space without a disabled plate/placard/permit, misuse of someone else's plate/placard/permit or parking on an adjoining crosshatch area is a violation of state law and University rules and regulations. Violations may result in a fine of up to \$500.00.

f. President's Club Permits:

The University Foundation issues this permit. It allows the President's Club members to park on an occasional basis in Zone 1 lots, South of 6th lots, and parking garages on a space available basis. All meter spaces require payment during the times the meter regulations are enforced.

President's Club parking privileges are available only to President's Club members and are not for use by students, employees or other family members. Employees or students who may be members of the President's Club are still required to purchase a University of Arizona parking permit to park in University controlled lots on a regular basis.

g. Press Permits:

This permit is for the occasional use by members of the news media during official business only. This permit may be used in surface lots, visitor pay lots, parking meters, or other prearranged locations. Press permits are not valid in service, disabled, loading zones, no parking areas, or any reserved spaces.

Press Permits are not valid for parking during any event when parking is controlled (reserved or pay at entry) for that event. Parking for media personnel during sporting events may be arranged through ICA, Media parking during other events may be coordinated through the Parking & Transportation Services visitor program section.

5. Payments:

Fees may be paid at Parking and Transportation Services by cash, check, money order, debit card, or credit card (Visa, Master Card or American Express). A service charge will be collected for insufficient fund checks. Web payment may be made at <http://parking.arizona.edu> A pre-tax payroll deduction plan is available for qualified University employees (contact Parking and Transportation Services' Customer Relations Section). Garage visitor parking may be paid by cash, credit card or Cat Card.

The annual fee for any shorter period for all permits is prorated on a daily basis beginning in September.

6. Refunds:

All Permits Except Reserved Permits:

Permits that are no longer needed should be returned to Parking and Transportation Services. Permits may be returned for a pro-rated refund through the first Friday in April. Identifiable remnants of the permit must be returned to receive a prorated refund. The balance of any fees and fines owed Parking and Transportation Services will be deducted from any refund due. There is a processing fee for all refund requests.

Reserved Permits:

There are no refunds on Reserved permits, except upon complete enrollment withdrawal and/or employment termination from The University of Arizona. A fee will be withheld in all cases, to cover implementation costs. The refund will be the pro-rated price of the permit minus the fee for implementation.

VI. Parking Violations

The following are descriptions of the types of parking violations.

A. Permit Violations

- ◆ Parking a vehicle in an area for authorized permit holders only without displaying a current University of Arizona parking permit for that area.
- ◆ Displaying a permit that is no longer current and valid.
- ◆ Failure to clearly display a current University of Arizona permit or displaying the permit in such a manner that parking personnel cannot read the permit type, expiration dates and permit number.
- ◆ Parking in an area not specifically authorized by the permit being displayed.

B. Parking in No Parking Areas

- ◆ Parking a vehicle outside a legal space or parking in an area not authorized for parking, to include crosshatched area or red bumper block. Vehicles must be parked between two stall lines in paved areas or by signs authorizing parallel parking or by parking perpendicular to bumper blocks in unpaved lots.
- ◆ Parking in an area not designated as a legal space(s) or signed as a No Parking.
- ◆ Parking in such a manner as to obstruct areas necessary for vehicular movement (e.g. thoroughfares, driveways or parking lot aisles).
- ◆ Parking a vehicle on a marked bicycle path or in such a manner as to obstruct bicycle traffic.
- ◆ Parking a vehicle on a landscaped area(s) (e.g. gravel, dirt or lawn).
- ◆ Parking a vehicle in such a manner as to obstruct trash collection areas.
- ◆ Parking in a building, on sidewalks, malls or other areas not specifically designated for parking.

C. Parking at a Red Curb or in a Fire Lane

- ◆ Motor vehicles are prohibited from parking alongside of, on top of or perpendicular to any red line/curb/hydrant or sign designating an area as emergency access.

D. Parking in or Blocking Access to a Space for the Disabled

- ◆ Parking in a space designated for the disabled without the proper University permit.
- ◆ Blocking disabled access ramps or areas (designated by crosshatching).
- ◆ Parking in a Disabled Visitor space and failing to display a state issued plate/placard or appropriate University Disabled permit.

E. Parking Meter Violations

- ◆ Parking at an expired meter.

- ◆ Parking at an inoperable, malfunctioning or out of service parking meter.
- ◆ Parking at a meter that has been reserved or designated as no parking.

F. Disregarding a Parking Control Sign

- ◆ Parking overtime in an area(s) with a restricted time limit.
- ◆ Parking an oversized vehicle in a compact car space so as to extend beyond the stall lines.
- ◆ Parking in an area designated for service vehicles(s) without the proper permit. Vehicles displaying a local, State, or Federal government license plate may park in these areas without a permit.
- ◆ Parking in a Carpool parking area without the car pool permit.
- ◆ Vehicle parking in a space designated as Motorcycle only.
- ◆ Parking a SUV, truck or van in a space designated for passenger cars only.
- ◆ Parking in a Commercial/Government space without a Commercial or Government license plate.
- ◆ Parking any personal vehicle in a Hertz Connect reserved parking space.

G. Disregard of Parking Control Device

- ◆ Bypassing a parking control device such as a barricade, cone or parking sign that is used to prohibit or restrict access to an area. This includes entering a parking area other than by the established entry/driveway.
- ◆ Parking in a reserved space or area.

H. Parking Garage Violations

- ◆ Parking a vehicle in any visitor parking garage during hours of operation without payment of daily fee.
- ◆ Bypassing an access control gate at either the entrance or exit to avoid payment of daily parking fees.
- ◆ Tailgating another vehicle into or out of a parking garage.
- ◆ Allowing your pass to be used by another vehicle, so more than one vehicle enters or exits the garage at a time.
- ◆ Parking in a parking garage without a valid garage parking permit Monday-Friday from 2:00 A.M to 5:00 A.M.

I. Improper Parking

- ◆ Parking a vehicle in a manner that prevents another vehicle from using an adjacent legal space or occupying two spaces with one vehicle.
- ◆ Parking a vehicle on a street against the direction of traffic flow or in an aisle in a parking garage or surface lot.

J. Persistent Parking Violator

- ◆ Is defined as someone who accumulates six or more (paid or unpaid) parking citations during the current permit year. Upon issuance of the sixth citation, the vehicle will be impounded for each subsequent violation.

K. Improper Application or use of Parking Permits

- ◆ Improper application of a permit is defined as using a permit for other than its authorized purpose. This includes, but not limited to:
 1. Displaying or making use of an altered, stolen, lost, counterfeit or improperly transferred permit.
 2. Using a permit or pass to which the user is not entitled; this includes a permit wrongly obtained by falsifying information or eligibility for use.
 3. Falsifying a report regarding a lost or stolen permit.
 4. Intentionally falsifying a permit application.
 5. Use of a disabled parking permit by other than the registered owner.

L. Other

- ◆ Other violations of The University of Arizona Motor Vehicle Parking and Traffic Regulations that do not conflict with ARS Title 28.
- ◆ Failure to follow an audible or visual signal from a Parking and Transportation Services employee or any police officer.
- ◆ Parking overnight on campus facilities for the purpose of habitation in the vehicle.
- ◆ Use of campus property to repair vehicles.
- ◆ Tampering with or removing any boot device placed on a vehicle.
- ◆ "Abandoned vehicle" means a vehicle, motorcycle, trailer or semitrailer that is of a type subject to registration under this ARS Title 28 whether lost, stolen, abandoned or otherwise unclaimed and that has been abandoned on a public highway, public property or elsewhere in this state, including private property. Evidence that a vehicle was left unattended for a period of forty-eight hours within the right-of-way of any highway, road, street or other public thoroughfare or for a period of seventy-two hours on public or private property or elsewhere in this state is prima facie evidence of abandonment.

Violation of the above rules will subject the violator to a monetary fine and/or vehicle impoundment (See section VIII for collection procedures and additional fees on unpaid accounts).

Any type of falsification or improper use of a University of Arizona parking permit or the issuance of six or more citations, whether paid

or unpaid, within a fiscal year may be cause for revocation or suspension of parking privileges for any affiliated individual. Attempting to park or allowing others to park in parking garages without payment and any failure to follow posted traffic patterns may result in the suspension or revocation of campus parking privileges. The Director of Parking and Transportation Services reserves the right to make the decision regarding suspension or revocation in these instances.

VII. Moving Violations within Parking Lots and Garages

A. Adherence to required traffic control devices

Unless otherwise directed by Parking & Transportation Service personnel or a police officer the driver of a vehicle shall obey the instructions of an official traffic control device applicable to the driver that is placed in accordance with University of Arizona policy and the rules and regulations of Parking & Transportation Services. **The maximum speed in campus parking structures and lots is 15 MPH. There is a zero tolerance policy for violation of moving regulations.**

These traffic control devices include, but are not limited to:

1. Speed limit signs
2. Directional arrows on the ground surface or on signage
3. Directional restriction signs (No Left Turn, Right Turn Only, Do Not Enter)
4. Yield signs
5. Stop signs

B. Reasonable and Prudent Speed

1. A person shall not drive a vehicle in a parking structure at a speed greater than is reasonable and prudent under the circumstances, conditions and actual and potential hazards then existing. A person shall control the speed of a vehicle as necessary to avoid colliding with any object, person, vehicle or other conveyance in compliance with legal requirements and the duty of all persons to exercise reasonable care for the protection of others.
2. The maximum speed provided in this section (15 MPH) is reduced to the speed that is reasonable and prudent under the conditions present and with due regard to the actual and potential hazards existing.

C. Following Too Closely

The driver of a motor vehicle shall not follow another vehicle more closely than is reasonable and prudent and shall have due regard for the speed of other vehicles, the traffic, and the condition of the area.

D. **Backing Limitations**

The driver of a vehicle shall not back the vehicle unless the movement can be made with reasonable safety and without interfering with other traffic.

Violation of the above rules will subject the violator to a monetary fine, revocation of permit privileges, and/or vehicle impoundment (See section VIII for collection procedures and additional fees on unpaid accounts).

VIII. Golf Carts and Other Motorized Vehicles

A. Definition

"Golf Cart and other Motorized Vehicles" include but are not limited to golf carts, service carts, motorized scooters, motorized bicycles, Segways and similar vehicles.

Electric cars, hybrid vehicles, and any other alternative fueled vehicle are considered to be automobiles and all rules applicable to cars apply. These vehicles are not considered "Golf Cart and other Motorized Vehicles"

B. Operator Requirements

Valid driver's license and review of regulations.

C. Golf Carts

1. Required Equipment on golf carts

University owned golf carts

- Vehicle number and license plate
- Emergency brake
- Ignition shutoff
- Head lights and tail lights
- Mirrors
- Seat belts
- University of Arizona Safe Driving Sticker
- Vehicle number assigned by Motor Pool

Non-University owned Golf Carts

- All golf carts not owned by the University of Arizona operated on campus must be street legal.

2. Golf Cart Parking

University Golf Carts

- Must park in designated Service or Golf Cart parking areas.
- May park in areas designated for carts north of the Administration Building.
- Shall not block fire hydrants, fire department connections or obstruct fire lanes.
- Shall not park on sidewalks, disabled paths or block curb cuts.
- Shall not park within 30 feet of any building entrance, stair or doorway.
- Shall not be attached to bicycle racks or parked in a manner blocking access to bicycle parking.

Non-University Golf Cart Parking

- Must display a parking permit issued from Parking and Transportation Services and park in a legal space in that designated parking area.

D. Operation of Golf Carts and Other Motorized Vehicles

Law enforcement, EMS and Fire vehicles are exempted from these rules of operation.

1. Shall observe all motor vehicle traffic laws (speed limit, stop signs, one way streets, etc.).
2. Shall not be operated in such a manner as to endanger passengers, campus community, or property.
3. May not be driven in areas that are restricted by signage.
4. Golf carts may not be driven along Speedway, Campbell, Sixth or Euclid, but may cross these streets at an intersection controlled by a traffic signal light.
5. Must reduce speed when driven in areas of high pedestrian usage.
6. Operators must wear seatbelts at all times.
7. Shall not exceed the manufacturer's rated load limit for the vehicle.
8. Bike lane usage
 - a. Golf Carts may be driven in campus bike lanes that are not in a roadway.

- b. Golf Carts must be driven in the roadway, as any other vehicle, when using any through-way or street (as defined in the Arizona Revised Statutes).
- c. Other motorized vehicles, except those prohibited by Arizona or Tucson City Statute may use bike routes.
- d. A motorized bicycle utilizing any UA Campus bike lane/path/route (not located on a street or route designed with the intent for daily vehicular traffic use) must be operated using pedal power only (not incorporate the use of its helper motor) and may not exceed 15 mph. A motorized bicycle utilizing any UA Campus street designed for the intent of daily vehicular traffic may utilize the helper motor but may not exceed 20 mph. In addition to the above restrictions, motorized bicycles shall comply with the rules/regulations/ restrictions required of pedal power/electric bicycles as defined in the UA Parking and Transportation "Bicycle (And Non-Motorized Transportation) Parking and Traffic Regulations."

E. Motorized Bicycles

1. Definition: Motorized Bicycles shall be construed to mean any motorized, gas powered bicycle or tricycle that is equipped with a helper motor that has a maximum piston displacement of 48 cubic centimeters or less, or an electric motor of less than 750 watts (1hp), that may also be self-propelled and that is operated at speeds of less than 20 mph. A motorized bicycle that does not have pedal assisted power shall be considered a Motor Driven Cycle.
2. A motorized bicycle shall adhere to all of the regulations as set forth herein while being operated on the UA Campus. A motorized bicycle that is used must also adhere to the City of Tucson regulations as defined by the City of Tucson (refer to the City of Tucson bicycle regulations for motorized bicycles by visiting their web site at: <http://dot.tucsonaz.gov/bicycle/>; click on motorized bicycle).
3. A motorized bicycle utilizing any UA Campus bike lane/path/route (not located on a street or route designed with the intent for daily vehicular traffic use) must be operated using pedal power only (not incorporate the use of its helper motor) and may not exceed 15 mph. A motorized bicycle utilizing any UA Campus street designed for the intent of daily vehicular traffic may utilize the helper motor but may not exceed 20 mph. In addition to the above restrictions, motorized bicycles shall comply with the rules/regulations/ restrictions required of pedal power/electric bicycles as defined in the UA Parking and Transportation "Bicycle (And Non-Motorized Transportation) Parking and Traffic Regulations."

F. Mopeds

1. The operator must be licensed (Class D) and the vehicle registered and insured.
2. For the purpose of these regulations mopeds are considered Motor Driven Cycles and subject to Section IV. Enforcement, E.

G. Segways

1. All rules that apply to bicycles shall apply to Segways (riding on sidewalks excluded). Any person legally defined as disabled and utilizing a Segway as their means of transportation is exempt from any bicycle regulation that would be in violation of ADA accessibility requirements/use.
2. A Segway used as a disabled vehicle must be registered through Parking and Transportation Services and receive a disability symbol/permit to attach to their Segway indicating that it is authorized for use on the UA Campus as such.

H. Enforcement

1. Violation of traffic regulations are subject to a moving violation as issued by an Arizona Law Enforcement Officer.
2. Violations of Parking and Traffic Regulations are subject to citations. The primary responsibility of these citations shall be with the driver, but the owner may be held liable if no driver can be identified.
3. Unsafe driving reports are referred to directors or department heads and/or Risk Management & Safety for Departmental or University action.

IX. Payment of Citations and Procedures for Appeal

A. Payment of Citation:

Payments for outstanding citations may be made at the Parking and Transportation Services Office, via our web site <http://parking.arizona.edu> or by mail at P.O. Box 41750, Tucson, AZ 85717-1750. Students with citations charged to their UAccess student account need to make payments at either Parking and Transportation Services or at the Bursar's Office. **Citations that are subject to late fees cannot be appealed. Payment of citations waives the right to appeal.**

B. Unpaid Citations:

Citations unpaid after fourteen (14) calendar days from the date issued are considered delinquent and subject to a \$20.00 late charge, in addition to the fine. Vehicles are subject to impoundment, at the owner's expense, for three (3) or more unpaid citations even if they are legally parked at the time (**See Section VIII for collection procedures and additional fees on unpaid accounts**).

C. Appeals and Hearing:

APPEALS NOT RECEIVED BY THE DEADLINE WILL RESULT IN LOSS OF THE RIGHT TO APPEAL.

1. A person who receives a University parking citation may appeal the citation via our web page at <http://parking.arizona.edu>. Appeals may also be submitted in writing by either mailing or delivering them to the Parking and Transportation Services Office. The appeal must be received within fourteen (14) calendar days after issuance of a citation, exclusive of the day of issuance. **Tow fees, relocation & boot fees are not appealable and must be paid prior to the release of the vehicle.**

The following reasons will NOT be accepted by Parking and Transportation Services as reasons to dismiss or modify a citation.

- **Lack of knowledge of these regulations**
 - **Lateness due to class or appointment**
 - **Employment related duties**
 - **Disagreement with the amount of the fine**
2. A person receiving an unfavorable decision from a Parking Appeals Officer may appeal to the Parking Hearing Officer by posting a retainer and arranging for an appointment or submitting a written second level appeal and a retainer. The request must be submitted within fourteen (14) calendar days after the unfavorable decision. Failure to appear for a scheduled appointment with the Hearing Officer will constitute an automatic waiver of further appeal and forfeiture of a retainer.

Second level appeals are eligible for consideration by the Parking Hearing Officer only after a sum equal to the amount of the citation is paid to Parking and Transportation Services when the appeal is filed. This money is a retainer to guarantee appearance at the appointment. The a retainer may be returned whole or in part, as the case may be. If the second level appeal is denied, the a retainer will be applied to payment of the citation.

3. An unfavorable decision from the Hearing Officer may be appealed to the Parking Hearing Board. The Board is comprised of University employees and student representatives that do not work for Parking and Transportation Services. The Board is an independent and impartial body charged with providing a fair hearing on appeals.
 - The hearing request must be made within fourteen (14) calendar days after the unfavorable decision of the Hearing Officer. Request for Hearing forms are available from Parking and Transportation Services and must be filed as outlined in the Parking Hearing Board procedures. Forms and instructions will be mailed to appellants upon request.
 - A person who requests a hearing before the Board may request that the citing officer attend the hearing for purposes of examination. Failure of the appellant to appear during any of these proceedings where an appearance is requested or required will result in a waiver of any further appeals and the forfeiture of the a retainer.

D. Judicial Review

Any person who has received a final ruling from The University of Arizona Parking Hearing Board may have that ruling reviewed by the Superior Court of Pima County in accordance with the provisions of the Administrative Review Act, Title 12, Chapter 7, Article 6, Arizona Revised Statutes. As provided by that act, the appellant must file the complaint within 35 calendar days of the Parking Hearing Board's decision. There is a filing fee assessed by the court system for this process.

X. Resolution of Unpaid Accounts and Returned Checks

If a person has a past due debt and/or outstanding returned checks at the University, the following billing and collection actions may be taken if applicable:

- ◆ Impoundment of vehicle
- ◆ Encumbrance of student records, transcripts and diplomas
- ◆ Cancellation of class enrollment
- ◆ Collection by payroll deduction
- ◆ Referral to the Dean of Students for disciplinary action
- ◆ A report of non-payment may be sent to the appropriate Dean's,

- Department Head's or Director's Office for appropriate action
- ◆ Collection by State of Arizona Debt Set-Off Program
- ◆ Referral to a collection agency and reported to a credit bureau

- ◆ **No specific order or priority of the foregoing actions is implied or required. If you fail to pay on time and The University of Arizona Parking and Transportation Services Department refers your account(s) to a third party for collection, a collection fee of up to 33.3% or the maximum allowable by law, whichever is lower, will be assessed and will be due and owing at the time of the referral to the third party.**

- ◆ **Under Arizona law there is no statute of limitations on unpaid parking citations. Therefore, citations remaining unpaid shall be subject to collection, regardless of the date of the citation.**

- ◆ **Current students will be billed automatically to their UAccess Student Account for any outstanding parking citations. Employees will be notified by mail or through the University email system. All other billing notices will be sent to the last known address listed with Parking and Transportation Services. It is the student's, employee's, or other University of Arizona affiliate's responsibility to notify Parking and Transportation Services of a change in address. You may notify us on-line with our secure form at the below web link or call 626-PARK (7575).**

- ◆ **https://parking.arizona.edu/account/change_address.php**